Dear Valued Distributors,

In light of our Government's address to Singapore on extending circuit breaker period to 1st June 2020. In order to choke off the spread of the covid-19, Enagic Singapore office will be remained closed until 1st June 2020 unless there are any further instructions from the government. Majority of our staffs will be fully working from home (WFH) for their well-being and to ensure that operations are not disrupted.

As such, some changes are as follows;

- Physical office to be closed however our sales and customer support line and accounts will remain open-remotely.
- Water sample collection will be suspended temporarily.
- All order will be 100% online at http://www.enagic.com.sg/en/store after which email your order to cs1@enagicsg.com & cs2@enagicsg.com & cs2@enagicsg.com
- For delivery arrangement, these will be processed on every Tuesday, item can expect to be received on either Wednesday or later date.
- Orders will be processed as usual and we will acknowledge by email once we have registered the orders
- Company in-house credit card installment payments (Standard Chartered and DBS / POSB) will be suspended temporarily. However, for OCBC credit card installments (6 / 12 / 24 months) and single payment will be available online.
- Machine repair or servicing will be suspended temporarily, our technician still be contactable at jonathan@enagicsg.com
- All cash/check payments should be deposited strictly to our DBS current account.
 Account Name: ENAGIC SINGAPORE PTE LTD
 Account No.: 003-917499-3
- For finance and accounting query, you may email to commission@enagicsg.com
- For Ukon matters kindly email to Ukonsingapore@enagicsg.com
- For other enquiry kindly email to <u>Singapore-sales@enagicsg.com</u> or WhatsApp to +65 9456-2273

We seek your support and understanding during this period and apologise for any inconveniences, thank you.

Stay Safe at Home. Enagic Singapore Pte Ltd